

Bishop O'Connell Fine Arts Boosters (FAB)

2018-2019 Volunteer Positions

Executive Board

President—Andrea Powers
Vice President—Joe Hodges
Secretary—Linda O'Donovan
Treasurer—Christine Gallagher

Communications Chair—Laura Ryan
Coordinates FAB communications with FAB Executive Committee, DJO Fine Arts Department Chair (Maria McDonald) and Communications Director (Mary Jane Spurlock) and maintains a contact database of Fine Arts families for email and telephone communications. Drafts text for submission for the Friday Blitz, updates to the website and other information sharing and publicity.

Fall Welcome Potluck—Diane Lent-Tucker
Coordinates the Welcome Potluck dinner. Secures volunteers to set-up, manage and clean-up.

End-of-Year Banquet—**VACANT**
Coordinates the End-of-Year Banquet. Secures volunteers to set-up, manage and clean-up.

Concessions Coordinator—**VACANT**
Secures concession volunteers to procure concession items, set-up, run and clean-up for performances and other programs/events.

Volunteer Coordinator—**VACANT**
Oversees comprehensive online volunteer sign-up for FAB programs and events, concessions, etc.

Ensemble Representatives
These positions lend volunteer support to specific faculty; assisting with information sharing and area-specific needs and serve as a liaison with FAB Executive Committees and Chairs for programs and events.

Band—**VACANT**

Strings—Michelle Arcari

Pep Band—**VACANT**

Drama—**VACANT**

Fundraising Chair—**VACANT**

Researches and plans opportunities for FAB fundraising including student individual fundraising to defer the costs for the spring trip.

Broadway Desserts Chair—**VACANT**

Manages a team of volunteers to plan and coordinate this event including decorations, program, student volunteer roles and training, food & beverage, tickets, etc. Relies on Communications Chair and Volunteer Chair for support.

Spring Trip Chair—Andrea Powers & Laura Ryan
Researches, gains consensus from faculty and gets administration approval for festival competition venues and dates.

Jazz Band—**VACANT**

Chorus—**VACANT**

Visual Arts—**VACANT**

FAB Volunteer Form

Show your support of fine arts at Bishop O'Connell by taking a volunteer position with FAB. Some positions are one-time events and some are year-long. Please review volunteer position descriptions and let us know where we can count on your help.

I am interested in (check all that apply):

Serving as the Fundraising Chair.

Helping with Fundraising.

Serving as the Broadway Desserts Chair.

Serving as the Concessions Coordinator.

Helping with Concessions at the following

Fall Instrumental Concert, Oct. 18

Fall Choral Concert, Oct. 23

Fall Play, Nov. 7-11

Christmas Choral Concert, Dec. 11

Christmas Instrumental Concert, Dec. 13

Spring Musical, April 4-7

Spring Concert, May 17

Spring Concert, May 21

Helping with Broadway Desserts, 22-24

Event Coordination

Publicity

Decorations/Set-Up

Dessert/Drinks Set-Up

Clean-Up

Ticket Sales

Printed Program

Production & Tech Support

Stage Manager

Student Roles/Training

Other

Serving as an Ensemble Representative

Band

Chorus

Drama

Jazz Band

Pep Band

Visual Arts

Helping with Communications

Contact me when FAB needs assistance.

Name _____

Primary Phone number(s): _____

Preferred Email address: _____

Return completed form at the Potluck Dinner; to the FAB email:

fineartsboosters@bishopoconnell.org or send it to the Center Office at Bishop O'Connell, Attn: Fine Arts Boosters.

Thank You!