

**Bishop O'Connell High School
PTO Meeting Minutes
Monday October 2, 2017**

In attendance: Carl Patton, Frank Rogue, Ron Isaacson, Karen Becht, Ann Brinkmann, Claire Hosker, Laura Hales, Natasha Rocheleau, Suzanne Campbell, Amy Stephenson, Kim Aubry, Jonathan Love, Roger Cunningham, Gigi Vita, Amanda Davis, Michelle Holland and Diane Black

The meeting was called to order at 7:06p.m. by PTO President Karen Becht.

Opening Prayer: The opening prayer was offered by Laura Hales.

School Update - Uniforms: Frank Roque

O'Connell is initiating a change in the uniform for the next academic year (2018-2019). A committee of teachers, administration, parents and students will be formed and they will consider fabric, costs, and the various sizing needs amongst students. Preliminary thoughts include: polos remaining the same, gray slacks for boys and multi-pleated kilt for girls and pull-over ¼ zip sweater. Seniors will maintain a differentiated look. Parents in attendance encouraged the committee to consider polos year round, Virginia weather and temperatures, providing a survey box for input and using Lands End. The goal is for the students to look more professional.

PTO General Business: Karen Becht

Open House: October 15th 1:00-4:00p.m. - please let Karen know if you are able to attend. Current parents are needed to meet and greet.

Hospitality Event -Mother's Tea:

Mother's Tea was held on Sunday, October 1st for new and transfer moms. 40 moms were in attendance. Moms were challenged to consider what character traits she hopes to have for her child when he/she graduates from O'Connell.

- **Minutes for Approval:**

Karen reminded those in attendance that the minutes will be sent electronically and corrections need to be made prior to the next meeting. Motion to approve: Ann Brinkman and Suzanne Campbell second the motion.

Regional Communities: Ann Brinkmann

Ann received the number of students in each zip code represented at O'Connell and attempted to initially separate the community into four groups. The idea is to offer alternative events to the larger events - spiritual, social, and service. Still looking for founding families. Feedback is welcome.

Dad's Club: Jonathon Love

Sixty-two dads signed up at Back-to-School Night. First meeting will be held on Saturday, October 7th at 9:30a.m. in O'Connell's Courtyard. Coffee and bagels will be provided. Bring your talent - everyone has something to offer. Goal is to make the club a positive contribution to school and community. It was suggested that the Dad's Club create a survey monkey that could be sent out to all O'Connell dads. The club has already received a thousand dollar donation to get started.

School Update: Carl Patton

Class of 2022: Already recruiting next year's class with school visits and shadows. Shadows are already over two hundred seventy students - encourage families to shadow. Mr. Cresson and Mr. Patton are always happy to chat with prospective students and families.

Textbook Audit:

Mr. Patton will be meeting with every teacher in the school to discuss what books and resources are required for each course, what books are being used in the class and the frequency, and teacher satisfaction with resources and how each correlates with findings of curriculum review. Teachers will be tasked with reviewing all resources used and report what will be continued and what alternative resources are available. Goal is set to have a new list of resources used in each class by February 15th.

Progress to Paperless:

Progress reports were electronic. Working to have registration and reregistration completely paperless. Teachers continue to receive professional development to use paperless methods for work submission. Goal is to cut paper use by 75% over two years.

Spiritual Life: Laura Hales

Father is aiming to have Adoration with Praise and Worship music and Confession once a month for each class on Tuesdays during theology classes. The new format has been well received. Parents are invited to attend. Invited everyone to visit Formed.org, especially in honor of the 100th Anniversary of the Miracle at Fatima = watch "The 13th Day". The "parish" code for O'Connell is TM732W.

Communications: Suzanne Campbell

Reviewed meeting guidelines and reminded those in attendance that we are using Google drive to review minutes and create draft agenda. If your committee has nothing to report, please respond with "no new business". The guidelines will be attached to these minutes. Please make revisions to minutes, as needed. PTO 2017/2018 file will be created on Google Drive - please add files for Historical records. New PTO website will be modeled after Spiritual Life and Athletic Boosters - traditions will include explanations and minutes will be available through DJO Portal. Please take

photos and submit them to Suzanne Campbell so that they can be included in a quarterly newsletter. Looking for volunteers to help write and capture events. Minutes at a glance are a quick resource for looking back at previous meetings.

Finance: Amy Stephenson

Last Call for budget information -feedback is needed. Provide brief description and what the expenses were for. Committee reimbursement form - will remain the same format. Please include receipt, name and address and reason for the event and send to Karen Becht who will forward it to Linda Patterson, once it is approved. Suzanne Campbell suggested we create a Google form as an easier option. Kim Aubry reminded those in attendance that purchases for the school can be tax exempt.

All Night Grad Party: We are on track with signed contracts and deposits have been sent for Tysons Sport and Health and Fantasy World Entertainment. All Night Grad Party will begin meeting as a group in October. Budget is being prepared for the PTO.

Baccalaureate Mass: Contract signed, deposit placed.

Closing Prayer: Laura Hales

Karen Becht concluded the meeting at 8:16 p.m.

Upcoming Events:

Open House - 10/15 1:00-4:00 p.m.

Homecoming - Week of October 22nd

PTO Meeting - November 6th at 7:00 p.m.

Approved November 6th by Amy Stephenson and Ann Brinkmann.